

YOUR CAREER STARTS HERE!

**HYBRID
LEARNING**
ONLINE &
FACE-TO-FACE

BUSINESS ADMINISTRATION

In studying for the Business Administration degree students will develop the expertise to demonstrate knowledge, skills, integrity, a sense of social responsibility, and individual qualities that influence successful outcomes in the business world.

A successful completion of the Associates Degree programme, prepares students to perform a wide range of tasks and demonstrate leadership abilities, technological awareness, and intellectual capacity. The Business programme further encourages the building of a sense of purpose and an attitude of service in a leadership capacity.

PROGRAMME GOAL/OBJECTIVES:

To provide prospective business and management students with a body of knowledge which will: Increase their employment opportunities, Prepare them for eventual supervisory and management careers in industry and commerce, Provide them with a qualification which will enable them to progress to higher level general management or specialized business programmes at a later stage in their business or academic careers.

EMPLOYMENT OPPORTUNITIES AND JOB OUTLOOK:

The skills you gain on a business management degree will allow you to start contributing to your employer's organisation quickly and effectively.

Jobs directly related to your degree include:

- Actuarial analyst
- Business development manager
- Corporate investment banker
- Insurance underwriter
- Management consultant
- Project manager
- Risk manager
- Supply chain manager

Jobs where your degree would be useful include:

- Human resources officer
- Marketing executive
- Retail manager
- Sales executive

CYBER TECH CAREER COLLEGE

New Campus Location - No. 345 Soldier Road, West of East Street

PH: 322-4223 |  525-8535

Registered and Approved by NAECOB and Accepted by The Ministry of Public Service

ASSOCIATES DEGREE - BUSINESS ADMINISTRATION

FEE STRUCTURE

TRIMESTER 1

Application Fee	\$50.00
Orientation Fee	\$80.00
Registration Fee	\$50.00
Student ID	\$25.00
Student Services	\$45.00
Student Insurance	\$45.00
Technology Fee	\$95.00
Tuition Payment Agreement	\$130.00
TOTAL ANCILLARY FEES	\$510.00

Credits	10	\$150.00	\$1,500.00
Scholarship/Bursary			-\$600.00
TOTAL TUITION FEES			\$900.00

TOTAL AMOUNT DUE TRIMESTER 1 \$1,410.00

4 EASY PAYMENTS OF \$352.50

TRIMESTER 2

Registration Fee	\$75.00
Student Services	\$45.00
Student Insurance	\$35.00
Tuition Payment Agreement	\$130.00
Technology Fee	\$95.00
TOTAL ANCILLARY FEES	\$380.00

Credits	12	\$150.00	\$1,800.00
Scholarship/Bursary			-\$600.00
TOTAL TUITION FEES			\$1,200.00

TOTAL AMOUNT DUE TRIMESTER 2 \$1,580.00

4 EASY PAYMENTS OF \$395.00

TRIMESTER 3

Registration Fee	\$75.00
Student Services	\$45.00
Student Insurance	\$35.00
Tuition Payment Agreement	\$130.00
Technology Fee	\$95.00
TOTAL ANCILLARY FEES	\$380.00

Credits	12	\$150.00	\$1,800.00
Scholarship/Bursary			-\$600.00
TOTAL TUITION FEES			\$1,200.00

TOTAL AMOUNT DUE TRIMESTER 2 \$1,580.00

4 EASY PAYMENTS OF \$395.00

This Associates Degree Program is two years long. There are three Trimesters each year, excluding the Summer Semester. Each Trimester is thirteen weeks. Cost indicated above is just for your first year and does not include the cost of College Prep.

RECOMMENDED SEQUENCE

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(Full-Time Students)

First Trimester

- SCS 1100-4-01 Student College Success
- ENG 1101-4-01 English Composition I
- CIS 1101-4-01 Computer Fundamentals
- MAT 1115-4-01 College Algebra I

Second Trimester

- MAT 1116-4-01 College Algebra II
- PSY 1101-4-01 Introduction to Psychology
- BIO 1101-4-01 Introduction to Biology
- ENG 1110-4-01 English Composition II

Third Trimester

- SPA 1101-4-01 Conversational Spanish I
- BUS 1145-4-01 Business Law
- BUS 1110-4-01 Business Fundamentals
- BUS 1101-4-01 Business Communication

SUMMER BREAK

Fourth Trimester

- MKT 1101-4-01 Principles of Marketing
- MAN 2220-4-01 Introduction to Management
- Mat 2200-4-01 Business Statistics
- ACC 1145-4-01 Computerize Accounting

Fifth Trimester

- HRM 2220-4-01 Human Resource Development I
- ACC 2220-4-01 Principles of Accounting I
- ACC 1135-4-01 Financial Accounting
- FIN 1140-4-01 Principles of Finance

Sixth Trimester

- HRM 2225-4-01 Human Resources Development II
- ACC 2240-4-01 Managerial Accounting
- ENT 2260-4-01 Entrepreneurship & Business Practice
- CUS 2201-4-01 Customer Service

SUMMER BREAK

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Web Site: www.cybertech242.com

Email: admissions@cybertech242.com